

29 March 1971

MEMORANDUM FOR: Chief, Support Services Staff

SUBJECT : Reports Cost Reduction

1. All components of the Support Directorate except the Office of Personnel, report having achieved their projected goal. In brief, they are as follows:

	<u>Goal</u>	<u>Savings</u>
OC	18,000.	18,148.90
OF	41,000.	44,536.27
OL	24,000.	26,700.
OMS	700.	1,936.
OP	22,000.	9,200.
OS	8,000.	10,811.70
OTR	9,000.	9,050.
SSS	2,718.	3,346.
Totals	\$125,418.	\$123,728.87

2. The attachment (A) provides a more precise breakdown for each of the Offices, including a brief explanation of how the savings were derived.



25X1

Attachments
As stated